

THE CHURCH OF ST. JOHN IN THE WILDERNESS

MINUTES OF THE VESTRY MEETING OCTOBER 10, 2019

The meeting was called to order at 4:55 pm by Fr. Bill McCleery. Attending were Fr. Bill, Margaret Barker, Cynthia Easterling, Janet Johnson, Susan MacDonald, Greg Newbold, Jim Olson, Carol Rector, Shelley Schiro, Debby Staton, Jodi Sundeen and Jerry Tanner. Debby gave the devotional. **Margaret made a Motion to approve the minutes of the September 12, 2019 Vestry Meeting, it was seconded by Debby and was passed.**

Jodi handed out the September 2019 Financial Statement (actuals to forecast) and the 2020 Proposed Budget (attached), both being self-explanatory with notes and assumptions at end of each. She reviewed the notes and there was discussion. **Janet made a Motion to approve the September Financials, pending audit, it was seconded by Margaret and was passed.** The 2020 Proposed Budget was discussed. **Jodi made a Motion to approve the Diocesan Pledge in the amount of \$60,000, it was seconded by Margaret and was passed.** Fr. Bill and Margaret noted Lori Griswold will put together a budget narrative for clarification which will be presented with the Budget and the Summary sheet at the annual meeting in December. **Jodi made a Motion to approve the 2020 Budget, it was seconded by Shelley and was passed.** Regarding the internal audit, Jodi reported Bill Farrell requested assistance by Carl Shaw (CPA) due to difficult 2017 financial statements, at a cost of \$1500. Regarding the \$26,803 endowment grant to operating, the Vestry must make a written request for the transfer to take place. **Vestry voted in full agreement to make the written request.**

Jim stated the Vestry needed to take a second vote on the Communications & Publicity description. **A Motion was made by Debby to approve the Communications & Publicity Committee description, it was seconded by Janet and was passed.** Fr. Bill mentioned the final revised Bylaws are complete. He also pointed out that they are the rules by which the Vestry operates. He thanked Jim for all his hard work. Greg gave an update on insurance for the church. He stated there is a small group working on it so there is continuity. They have been in contact with the Church Insurance Company of Vermont and will meet with the rep to ensure the church has all the appropriate documents and coverage. There will be a turnover file for future use and a video recording is now on the cloud.

Fr. Bill reported there are currently 74 Baring Society members, all whom have been invited to Debby's house on October 17, with 57 confirmed to attend. Ken Jones and Albert Gooch will unveil a plaque with members' names. Feedback on parish picnic was positive, with comments that it should be done again, but perhaps earlier in the day. The ministry fair was to provide awareness, and signups were very good for some committees. Fr. Bill passed out up-to-date pledge information (attached) and reminded all of ingathering next Sunday, October 13.

Jerry reported a new roof will be installed on the Sanctuary the week of December 2. Everything inside will be covered with plastic and the parking lot will be closed. On Sunday, December 8, there will be one service in the parish hall. He also said the telephone system will be updated and, after installation, there will be an approximate savings of \$200 per month. The maintenance committee is no longer meeting monthly, but as needed, and the safety committee has had two medical training sessions. Greg reported the NCDOT is not willing to install rumble strips and flashing lights on Rutledge Rd, however they did improve the signage.

Carol said the Outreach Committee added two new agencies; Homes for Youth (8-10 teenage girls living in a home) with a donation of \$1,500 and Thrive (activities and treatment for handi-

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capped individuals) at \$500. The Sheffer Endowment money, which needs to go to local agencies, will be distributed. Deacon Sandy suggests the Outreach Committee cook Thanksgiving dinner to be delivered to the girls at Homes for Youth. We are awaiting approval by their Board of Directors.

Margaret handed out the WNC Diocesan Policy for Protection of Children & Youth (attached). **A Motion was made by Greg to approve the Manual, it was seconded by Susan and was passed.** The document was signed by the Senior Warden, Fr. Bill and The Clerk. Margaret stated the safeguard training can be found on the Diocesan website and all Vestry members are required to take the training. Margaret reported all staff performance evaluations will be completed in the next two weeks.

Janet stated Communications & Publicity Chair, Joey Popp, will meet with the Rector to determine what events should be promoted to the public. The chair will then distribute assignments to committee members. The committee's next meeting is October 20.

Debby presented the nominated slate for the 2020 Vestry. Nominees are Terry Enslin, Richard Zecher, Marie Hyder and Gib Sims. This list is confidential. **A Motion was made by Janet to approve the 2020 Slate, it was seconded by Jim and was passed.**

Greg gave a Discernment Committee update. They have narrowed the candidates down to 3; each had a skype interview, 2 were seen in their parish and the 3rd will be seen next Sunday. Two candidates have been on site, the last will take place in the future. At the Discernment Committee presentation on October 30, Canon Augusta will be present and 2 or 3 fully qualified candidates will be recommended to the Vestry, with specific information on each. Following the presentation, the Discernment Committee will leave. The Vestry will meet with Canon Augusta for another 2 hrs. Carol distributed an Outline of Visits (attached) and emphasized the Vestry needs to be unanimous in its decision. She also emphasized confidentiality is crucial ! Please think of interview questions you may have. Based on the Bishop's schedule, we have set aside the weeks of November 10, 17 and December 1. The Vestry will meet to discuss once all interviews take place. The candidates must give a minimum 30 days notice.

Fr. Bill handed out a proposed year end calendar (attached), suggesting the annual meeting be held with the Christmas dinner. We will cover the budget, new Vestry members and Bylaws. **The November 2019 Vestry meeting is cancelled.** Carol needs 2 delegates to annual Convention. Susan and Cynthia agreed and Carol will ask Tom Deyerle to be the alternate.

Following The Lord's Prayer, the meeting was adjourned at 6:47pm.

Respectfully submitted,

Kathryn Deyerle, Clerk